Fair Political Practices Commission Candidates for Local Office

Committees Primarily Formed to Support/Oppose Local Candidates Committees Primarily Formed to Support/Oppose Local Measures Being Voted on November 6, 2012

Deadline	Period	Form	Notes
Apr 30, 2012 Quarterly	1/1/12 – 3/31/12	<u>460</u>	 Ballot Measure Committees formed during this period must file this report. Candidate committees and committees primarily formed to support/oppose candidates are not required to file this report.
July 31, 2012 Semi-Annual	thru – 6/30/12	<u>460</u> <u>470</u>	 All committees must file Form 460. Incumbents and candidates who filed candidacy papers on or before June 30, and who do not have open committees must file Form 470. (See Form 470 bullet below.)
Oct 5, 2012 Pre-Election	7/1/12 – 9/30/12	460 470	 All committees must file Form 460. Incumbents and candidates who are listed on the ballot and who do not have open committees must file Form 470. This report is not required if a Form 470 was filed by July 31.
Oct 25, 2012 Pre-Election	10/1/12 – 10/20/12	<u>460</u>	 All committees must file this report. File personal delivery or guaranteed overnight service.
Within 24 Hours 16-Day Reports	10/21/12 – 11/5/12	<u>496</u> <u>497</u>	 496: File if independent expenditures of \$1,000 or more are made. Candidates and primarily formed ballot measure committees: Do not file for expenditures made on your own committee's behalf. 497: File if a contribution of \$1,000 or more is received. 497: File if a contribution of \$1,000 or more is made to another candidate or another measure being voted upon November 6. Deadlines: File within 24 hours except the deadline for a Form 497 reporting a contribution received on October 21 is October 22, and the deadline for a Form 497 due October 27 or 28, is extended to October 29. The recipient of a non-monetary contribution during this period must file a Form 497 report within 48 hours from the time the contribution is received. File personal delivery, guaranteed overnight service, or fax.
Jan 31, 2013 Semi-Annual	10/21/12 – 12/31/12	<u>460</u>	 All committees must file this report unless the committee filed a termination Form 410 and Form 460 before December 31.

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Additional Election Reports

Depending on committee activity, one or all of the following reports may also be required:

- 465 Supplemental Independent Expenditure Report: Committees that make independent expenditures of \$1,000 or more file this report. Candidates see prohibition below.
- <u>511</u> Paid Spokesperson Report: File within 10 days of making an expenditure totaling \$5,000 or more to an individual to appear in an advertisement to support or oppose a ballot measure.
- Judges/ Unpaid Officeholders: Elected officers whose salaries are less than \$200 per month and judges who are not listed on a ballot are not required to
 file the semi-annual statement due July 31 if no contributions were received or expenditures made from January 1 through June 30.
- Primarily Formed Ballot Measure Committees: Prior to the semi-annual period in which the measure(s) supported or opposed is being voted upon, committees must file quarterly campaign statements in addition to semi-annual statements. Following the election, quarterly statements may also be required.
- Period Covered: The period covered by any statement begins on the day after the closing date of the last statement filed, or January 1, if no previous statement has been filed.
- Method of Delivery: All paper filings are to be filed by personal delivery or first class mail unless otherwise noted.
- Filing Deadlines: Deadlines are extended when they fall on a Saturday, Sunday, or an official state holiday. This extension does not apply to Form 497 due November 3 or November 4, 2012, or any Form 496 report. Such reports must be filed within 24 hours regardless of the day of the week. Late statements are subject to a \$10 per day late fine.
- Prohibition on Candidate Independent Expenditures: A controlled committee may not make independent expenditures to support or oppose candidates
 and may not contribute to another committee for the purpose of making independent expenditures to support or oppose other candidates.
- Form 470: Incumbents and candidates who do not have a committee or do not raise/spend \$1,000 in 2012 may file Form 470. This form is filed only once during a calendar year. If, later during the calendar year, a campaign committee must be opened, a Form 470 Supplement and the Form 460 must be filed.
- Candidates: After an election, reporting requirements will depend on whether the candidate is successful and whether a campaign committee is maintained.
- Local jurisdictions may impose contribution limits and additional filing requirements.
- All statements are public documents.
- For important information, refer to www.fppc.ca.gov and click on the Candidates and Committees section. Candidates use Campaign Manual 2, and ballot measure committees use Campaign Disclosure Manual 3 or contact the FPPC for specific information.